



Corporation of the Town of Kirkland Lake
Requires

Summer 2010 Students

General Criteria (applies to all student ads):

Must presently be completing Grade 12 and be enrolled in full-time studies at a post-secondary institution for the fall of 2009 **or** must be currently enrolled in full-time studies at a post-secondary institution and returning to full-time studies in the fall of 2009. *Must obtain a Criminal Reference Check.*

Museum of Northern History at the Sir Harry Oakes Chateau

Curatorial Assistant

Special Criteria:

- Student with a focus in museology is preferred
- Ability to speak a second language desirable

Tour Guide

Hours of Work:

- Variable schedule: some weekends and evenings with primarily week day hours

Specific Criteria:

- Have proven ability to deal with people of a wide variety of ages and interests, and have poise, flexibility, tact, and energy
 - Fluency in French is an asset
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Parks & Recreation Department

Hours of Work:

- This position will include weekend and shift work

Specific Criteria:

- The successful applicant must possess a valid "G" driver's license, Current First Aid / CPR.
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Physical Services Department

- Students are hired for Cemetery, Planning, Engineering, Roads and Water Works branches.

Specific Criteria:

- The successful applicant must possess a valid "G" or "G2" driver's license in good standing.
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Teck Pioneer Residence

- Students are hired for Nursing, Resident Programs and Grounds / Gardening.
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Applicants are invited to submit their résumé (complete with references) or a job application (*available at Town Hall, 3 Kirkland Street or Physical Services, 1 Dunfield Road*) to the undersigned no later than **April 9, 2009, 3:00 p.m.** Please quote the job title you are applying for.

Human Resources Coordinator
Corporation of the Town of Kirkland Lake
Postal Bag 1757
Kirkland Lake, Ontario P2N 3P4
claudette.pullen@tkl.ca or fax to (705) 567-4707

Personal information submitted is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for the purpose of candidate selection.

We thank all applicants; however only those selected for an interview will be contacted.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER